



VACANCY - 1200

REFERENCE NR	:	VAC00865
JOB TITLE	:	Senior Specialist: Server Administrator (SharePoint)
JOB LEVEL	:	D1
SALARY	:	R 531 759 – R 797 639
REPORT TO	:	Consultant: EUC Server Support
DIVISION	:	Service Management
DEPT	:	SM: End User Computing
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

To manage and maintain the core server management infrastructure, resolve high/medium incidents logged, upgrade the server hardware/software monitor server availability in the client's enterprise or LAN environment to ensure good service delivery.

Key Responsibility Areas

- Implementation of all services and solutions relating to the Core server infrastructure and Directory services.
- Design procedures and standards for Directory integrated systems, Servers and related services and monitor implementation thereof.
- Management/ ownership /resolution of high medium operational incidents.
- Implementation of Server and Services Toolsets & Dashboards
- Monitor availability of the server
- Publish/distribute server software/hardware upgrade.

Qualifications and Experience

Minimum: 3-year National Diploma / Degree in IT or Computer Science, IT related fields (NQF level 6) Plus MCSE, MCITP certified. SharePoint Certificate will be an added advantage.

Experience: 5 - 6 years' experience as a Specialist: Server Administrator in the provisioning, support and maintenance and support of all Server related Infrastructure such as Enterprise Directory Services, virtualization and server infrastructure technology stack. Experience in working within the ITIL Framework for Incident, Problem, Change, or Service Experience in the design, planning, implementation of an Enterprise Server solution and services.

Technical Competencies Description

Knowledge of: Organizational Awareness; IT and Government Industry. IT Products and Services. An in-depth knowledge of: Server Operational Management. System performance. Server Performance. Management/Support service offerings. Stakeholder management. knowledge of TCP/IP, DNS, 802.1x, and DHCP protocols; knowledge of

Windows and Linux Servers, Server Operations, Server applications, etc.; knowledge of both physical and virtualized servers, especially Hyper-V. A solid understanding of: Hardware and software support for client system/solutions, Server & Storage related technologies & related management toolsets and solutions Service Management systems (ASPECT /ARS/ITSM7) or equivalent applications ICT Operational Trends Network Operating Systems. Project Management. NOS/Active Directory/Virtualization. Quality assurance standards. DNS, E-Mail, software deployment, Patch management, Core Stack builds VPN technologies and concepts. Disaster Recovery. Virtualization technologies and concepts. Computer and network security principles Operating System Stack builds (OS Imaging). Service Level Management.

Technical Competencies: Application Development, Application Maintenance and Support, Architecture, Database Administration, Database Management, Information Security and Application Protection, IT Project Management, IT Service Management, Network/Infrastructure Management, Product & Service Lifecycle Management, IT Risk Management.

Interpersonal/behavioural competencies: Attention to Detail, Analytical thinking, Continuous Learning, Disciplined, Resilience, Stress Management.

Other Special Requirements

SharePoint Certificate will be an added advantage.

How to apply

To apply please log onto the e-Government Portal: www.eservices.gov.za and follow the following process;

1. Register using your ID and personal information;
2. Use received one-time pin to complete the registration;
3. Log in using your username and password;
4. Click on "Employment & Labour";
5. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs;

Or, if candidate has registered on eservices portal, access www.eservices.gov.za, then follow the below steps:

1. Click on "Employment & Labour";
2. Click on "Recruitment Citizen"
3. Login using your username and password
4. Click on "Recruitment Citizen" to create profile, update profile, browse and apply for jobs

For queries/support contact egovsupport@sita.co.za OR call 080 1414 882

CV's sent to the above email addresses will not be considered

Closing Date: 24 October 2023

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.

- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.